



THE ORCHARDS

Orchards Residents Association
Annual General Meeting
Wednesday, June 19, 2019 @ 7:00 PM
Orchards Club House
4059 Orchards Drive SW.

Meeting Minutes

1. Mike Yochim acted as Chairperson for the meeting.
2. The Chairperson explained that two meetings would be held. The first would be the official Annual General Meeting which would primarily involve the election of Residents to the Board of Directors and appointment of an Auditor for 2019. The second one would be held after, where there would be an update given about The Orchards and the Residents Association. The floor would then be open to questions the residents may have.
3. Mike Yochim called the meeting to order at **7:08pm**.
4. The Chairperson introduced the head table. Himself, Mike Yochim, Development Manager, Brookfield Residential, Kim Yendall, Accounting Manager, Brookfield Residential, Warren Ollis, Project Manager, Brookfield Residential and the current Orchards Resident Directors, Robyn Andrishak, Thomas Perras, Cherise Frederick, Candance Kruk, and Sam Kemble.
5. Regrets were made for Ricardo Chua who was unable to attend. He will run for re-election.
6. The Chairperson asked Warren Ollis to act as Secretary for the meeting, with the consent of the Voting Members. As there was no objection the Chairperson appointed Warren Ollis as Secretary.
7. The Chairperson requested Kim Yendall to act as Scrutineer for the meeting, with the consent of the Voting Members. As there was no objection, the Chairperson appointed Kim Yendall as Scrutineer.
8. The Chairperson then explained the voting rules. He stated that unless otherwise specified, all items to be approved by the Voting Members are by way of ordinary resolution, which requires at least 50% of the Voting Members present in person or by proxy, voting in favor. All votes will be conducted in the first instance by a show of the voting card received or otherwise as the Chairperson directs. A poll may be demanded by the Chairperson or by 10% of the Voting Members present. Polls shall be taken in such a manner as the Chairperson may direct.
9. The Chairperson asked for a motion dispensing with the reading of the Notice calling the meeting. Thomas Perras so moved. Susanna Crackton seconded the motion. The Chairperson declared the motion carried.
10. The Chairperson asked the Secretary to provide proper proof of mailing of the Notice of the Meeting to the Members. The Secretary confirmed that he had a receipt from Canada Post. The Chairperson then asked that it be filed in the Minute Book along with the Minutes of this meeting.
11. The Chairperson then stated that pursuant to the Articles of the Association, the lesser of twenty (20) Voting Members or ten (10%) percent of the Voting Members either personally present or represented by proxy constitutes a quorum. For this meeting, at least twenty (20) Voting Members will be required. The Chairperson asked the Scrutineer for her report. The Scrutineer reported that there were **377** Brookfield votes in respect of lots registered in the name of Brookfield, **35** Voting Members represented in person, and **3** represented by proxy for a total of **415 votes**.
12. The Chairperson declared the meeting to be duly called and properly constituted for the transaction of business.

13. The Chairperson asked for a motion to approve the Minutes of the Annual General Meeting held on June 26, 2018 also mailed with the Notice of Meeting and Information Circular. Robyn Andrishak moved to approve the Minutes of the Annual General Meeting held on June 26, 2018. Jackie Kyriacou-Herman seconded the motion. The Chairperson declared the motion carried.
14. The Chairperson asked for a motion to dispense with the reading of the Directors Report for January 1, 2018 through December 31, 2018 fiscal year, also mailed with the Notice of Meeting and Information Circular. Thomas Perras moved that the reading of the Director Report be dispensed with. Heidi Rose Wachowiak seconded the motion. The Chairperson declared the motion carried.
15. The Chairperson then proposed to receive, as information, the Auditor's Report and Financial Statements of the Association for the year ended December 31, 2018. Kim Yendall reviewed the Financial Statements and answered related questions.
16. The Chairperson indicated that the next item of business was the election of Directors. The Chairperson stated that ten (10) Directors be elected and serve until the next Annual General Meeting of the Association. The Chairperson asked for a motion to this effect. Robyn Andrishak moved that ten (10) Directors be elected to serve until the next Annual General Meeting of the Association. Pearl Frederick seconded the motion. The Chairperson declared the motion carried.
17. The Chairperson announced Brookfield Residential is entitled to appoint up to three (3) Directors and has appointed Mike Yochim as President, Kim Yendall as Treasurer, and Warren Ollis as Secretary to the Company's Board of Directors.
18. The Chairperson announced there are currently seven (7) vacant positions on the Board. The following eight (8) members in good standing have indicated an interest in being nominated as Directors of the Association, to hold office for a one-year term or until their successors are elected or appointed.
 - Robyn Andrishak
 - Cherise Frederick
 - Thomas Perras
 - Candace Kruk
 - Sam Kemble
 - Ricardo Chua
 - Tarryn Koll
 - Jackie Kyriacou-Herman
19. The Chairperson then asked for a motion to elect as Directors, the persons nominated, to hold office for a one-year term or until their successors are elected or appointed. Heidi Rose Wachowiak so moved. Sean Ferris seconded the motion. The Chairperson declared the motion carried.
20. The Chairperson then asked for a motion that nominations be closed. Robyn Andrishak moved that the nominations for Directors be closed. Thomas Perras seconded the motion. The Chairperson declared the motion carried.
21. The Chairperson then asked the nominees to introduce themselves and give a quick explanation as to why they would like to serve on the board.
22. The Chairperson stated that the nomination of additional Directors requires an election, as eight (8) persons have been nominated and only seven (7) Resident Directors are required. The vote was then moved to a ballot – each Voting Member (Brookfield Residential Directors abstained from voting) in attendance of the AGM was given a ballot form when they arrived at the Meeting. The Chairperson confirmed everyone had a ballot and went over the voting instructions with the Members, asking that the ballots be delivered to the Scrutineer upon completion. All of the ballots were filled out, collected and given to the Scrutineer who then privately tallied the votes, including those from proxies submitted. The Scrutineer then notified the Chairperson of the results. The Chairperson then declared that Robyn Andrishak, Cherise Frederick, Thomas Perras, Candace Kruk, Sam Kemble, Tarryn Koll, and Jackie Kyriacou-Herman had received the most votes to be elected to serve on The Orchards Residents Association Board of Directors for a one-year term, or until their successors are elected or appointed.
23. The Chairperson then asked for a motion to elect as Directors, the persons nominated, and who had received the most votes from the ballot, to hold office for a one-year term or until their successors are elected or appointed. Sean Ferris so moved. Heidi Rose Wachowiak seconded the motion. The Chairperson declared the motion carried.
24. The Chairperson then thanked all the nominees and congratulated the successful resident directors.



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25. The Chairperson then stated that the next item on the Agenda was the appointment of the Auditor. The Chairperson asked for a motion that the Board of Directors appoint BDO Canada as auditor for the fiscal period ending December 31, 2019, and that the Directors be authorized to fix remuneration. Thomas Perras so moved. David Marks seconded the motion. The Chairperson declared the motion carried.
26. The Chairperson then asked if there was any further business to transact at the Annual General Meeting of the Association. There was none.
27. The Chairperson then asked for a motion to terminate the meeting. Robert Ratcliffe moved that the Meeting be terminated. Philip Sweeney seconded the motion.
28. The Chairperson called for a vote of all in favour of the motion and all against. All were in favour. The Chairperson declared the motion carried and the meeting terminated at **7:52pm**.


WARREN OLLIS, Secretary